

Governor's and Superintendent's Awards Essay Grading Rubric

Directions: Use the following rubric to grade the essay for the FFA Governor's and Superintendent's Award given at the LSU State Livestock Show.

40/10 points – Truly exemplary work on the portion of the essay being graded that shows superior effort and attention to detail

35/8 points – Above average work on the portion of the essay being graded that shows above average effort and attention to detail

30/5 points – Average level of work on the portion of the essay being graded that shows an average effort and average attention to detail

25/3 points – Below average level of work and effort on the portion of the essay being graded

10/0 points – Unacceptable level of skill and effort towards the portion of the essay being graded

Grammar

No errors

One error

Two Errors

Three Errors

More than 3

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|-----------|----------|----------|----------|----------|
| 10 points | 8 points | 5 points | 3 points | 0 points |
|-----------|----------|----------|----------|----------|

Organization of the essay

Perfectly organized

Good organization

Somewhat Clear

Disorganized

Unacceptable

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|-----------|----------|----------|----------|----------|
| 10 points | 8 points | 5 points | 3 points | 0 points |
|-----------|----------|----------|----------|----------|

Overall effect of the essay

Superior

Good

Average

Basic

Unacceptable

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|-----------|-----------|-----------|-----------|-----------|
| 40 points | 35 points | 30 points | 25 points | 10 points |
|-----------|-----------|-----------|-----------|-----------|

Total points on essay (maximum 60) _____

Resume Rubric

60 points possible

NAME

CHAPTER

| INDICATOR | Very strong evidence of skill is present 5-4 points | Moderate evidence of skill is present 3-2 points | Weak evidence of skill is present 1-0 points | Points Earned | Weight | Total Points |
|---|---|---|---|---------------|--------|--------------|
| Contact Information | Includes name, address, email address, and phone number; name stands out on resume; provides professional e-mail address. | Name does not stand out; email address is too casual. | Missing name, address, email, or phone number; email address used is inappropriate or unprofessional. | | X1 | |
| Employment Objective | Focused objective that states how employee will help company achieve its goals. | Focused objective that states what you want from the company. | No objective identified. | | X1 | |
| Education or Relevant Coursework | Contains complete information (listed in reverse chronological order) with relevant courses listed, dates formatted correctly, GPA listed in correct format (if appropriate), includes appropriate honors and awards. | Contains information (listed in reverse chronological order) with relevant courses listed, dates formatted correctly, may show gaps in work history; inappropriate GPA listed, includes appropriate honors and awards. | Information not listed in reverse chronological order, important information missing, information not listed in correct format. | | X1 | |
| Relevant Experience and Skills | Entries are listed in reverse chronological order; company name, title, location, and dates are included; strong action verbs used with correct verb tense; personal pronouns and extraneous words are omitted; bullets are concise, direct and indicate one's impact/accomplishments; results are quantified; bullets are listed in order of importance. | Entries are listed in reverse chronological order; entries have a pattern of one type of error; action verbs are weak; verb tenses are inconsistent; bullets are not concise or direct and do not indicate impact; bullets are written in complete sentences. | Entries are not in reverse chronological order; most entries do not include company name, dates, location, or position title; bullets are written in complete sentences; verb tenses are inconsistent; bullets are wordy, vague, or do not indicate one's impact; bullets are not listed in order or importance to the reader; results are not quantified when appropriate; irrelevant or outdated information is listed. | | X2 | |

Resume Rubric continued

| INDICATOR | Very strong evidence of skill is present 5-4 points | Moderate evidence of skill is present 3-2 points | Weak evidence of skill is present 1-0 points | Points Earned | Weight | Total Points |
|---------------------------------------|--|--|--|----------------------|---------------|---------------------|
| Achievements and Honors | Appropriate and relevant achievements and honors listed; achievements and honors related to career goal; provides specific details related to achievements and honors; listed in reverse chronological order. | Appropriate and relevant achievements and honors listed; achievements and honors related to career goal; lacks specific details related to achievements and honors; listed in reverse chronological order. | Achievements and honors not listed in reverse chronological order; inappropriate or irrelevant achievements listed; no achievement or honors are listed. | | X3 | |
| References | Listed appropriate references and provided complete contact information for references. | References are listed, but not all may be appropriate or not all contact information for references is included. | Inappropriate references are listed; no references listed; no contact information listed. | | X1 | |
| Spelling/ Grammar/ Punctuation | Spelling, grammar, and punctuation are extremely high quality with two or less errors in the document. | Spelling, grammar, and punctuation are adequate with three to five errors in the document. | Spelling, grammar, and punctuation are less than adequate with six or more errors in the document. | | X1 | |
| Format and General Appearance | Does not exceed two pages without overcrowding; margins are acceptable; font size and style is readable (10-12 point); headings reflect content and content substantiates headings; resume is targeted to job. | Does not exceed two pages; appears overcrowded; margins are acceptable; font size and style is readable (10-12 point); headings don't necessarily reflect content and content substantiates headings; resume is targeted to job. | Exceeds two pages; margins are inappropriate; font style is unreadable; font size is too small or too large. | | X2 | |

TOTAL POINTS
(maximum 60)

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